



## Speaker's Corner

To provide the best experience possible, review this page to help you prepare your presentation and know what to expect during the meeting. Session Chairs, moderators, and panelists will find these details helpful in planning. Direct any speaker questions to [abstracts@isscr.org](mailto:abstracts@isscr.org).

### Get Ready for the Meeting

- Become an [ISSCR member](#)
- [Register for the meeting](#) and log in using your ISSCR credentials
  - The login is different from the ISSCR Presenter Portal
- Review [ISSCR's Health & Safety Policy](#)
- Review the Speaker Checklists on the [ISSCR.digital FAQ page](#)
- Make the most out of your meeting experience by promoting the meeting and your presentation on social media
  - Use the meeting hashtag #ISSCR to engage on social media.
  - For additional information regarding social media outreach, email [media@isscr.org](mailto:media@isscr.org)

### Create your presentation

- Length of your presentation and session details will be sent prior to the meeting. To confirm any details of your presentation, email [abstracts@isscr.org](mailto:abstracts@isscr.org).
- Practice your talk to be sure it fits within the scheduled time, accounting for any Question-and-Answer time.
- Presentation slides
  - Slide 1: Your title slide
  - Slide 2: Listing of any disclosures
  - Presentation should be built in widescreen 16:9 aspect ratio
  - No custom fonts unless embedded. To be safe, use Arial font
    - Unembedded custom fonts will not be displayed
- Accepted presentation types for in-person/virtual presentations:
  - Microsoft PowerPoint version 2010 or later (.pptx) (for Mac or PC)
  - Apple Keynote version 6 or later (virtual only)
- Submit your Presentation via Presenter Portal. If your file is too large, you may send it to [abstracts@isscr.org](mailto:abstracts@isscr.org) via [WeTransfer](#). Presentations must be submitted one (1) week prior to the start of the meeting.



**NOTE:** When preparing your PowerPoint presentation, refrain from placing any scientific work in the upper right corner, as shown in the example below. This space is designated for the camera image of the presenter.



## **Presentation Day**

### In-Person Presenters

- Pick up your badge at the ISSCR Registration Desk
- Arrive to the session room 15 minutes prior to the session start time and check-in with the session chair and AV technician
- Check-in with the AV technician and ensure your presentation has been received
  - Best practice to bring your presentation on an USB drive with you

### Virtual Presenters

- Check-in 30 minutes prior to the session start time
- Let the AV technician know you are present.
- Virtual presenters will present “live” at the scheduled session date and time.
- Virtual presenters will share their slides while they present.
- Zoom link information will be sent via a calendar invite and via email prior to the event. If you do not have the Zoom link one (1) week prior to the event, email [abstracts@isscr.org](mailto:abstracts@isscr.org)

### Virtual Presenting Tips

- Best to connect to the internet via a hard-wired line. If not, possible please be sure to close all other applications and stop any streaming while you present.
- If your internet connection is not stable, your slides will be run for you while you present.
- When presenting virtually, avoid sitting with a window or light behind you. Try to adjust the lighting in the room and clear any clutter behind.



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ISSCR Presenter Portal: log-in credentials have been sent directly to each speaker. This system is used to complete all the tasks assigned prior to the event. If you have not received your log-in credentials, send an email to [abstracts@isscr.org](mailto:abstracts@isscr.org)

[ISSCR membership system](#): Access your ISSCR profile and:

- Register for meetings
- Update your membership.
- Opt-in to receive ISSCR communications and update your profile.
- Reset your password

**IMPORTANT:** You will use different login credentials for these two systems.

### **Abide by the ISSCR Meeting Embargo Policy**

Abstracts selected for poster or oral presentation are embargoed from the time of submission until the time of presentation. Abstract content may not be announced, publicized, or distributed before the presentation date and time in any way including blogging and tweeting. ISSCR does permit promotion of general topics, speakers, or presentation times

This embargo policy applies to all formats of abstract publication, including abstracts in electronic or printed version of Program/Abstract Book, online via ISSCR Digital platform, Society's website(s), and other presentation.